

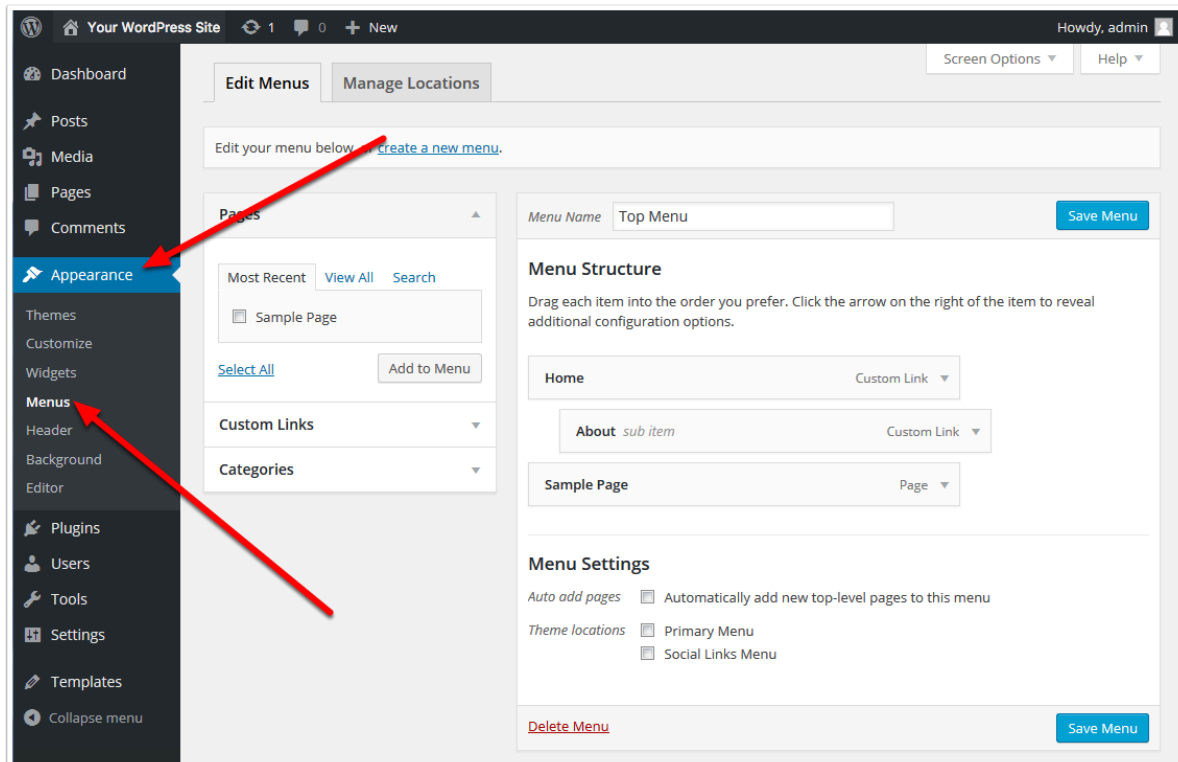
Add an Online Assessment to your Webpage

Adding the Webleads Online Assessment page to your website is simple. You or your webpage administrator just needs to add the Assessment URL as a menu link. This article shows you how to add the Assessment page to a website created in Wordpress (the most common type of website creator). The same concepts apply to nearly all types of website creators.

! Important: Please note that the Migration Manager support team is not able to assist you with the creation or editing of a website. Please contact a professional website designer for assistance with the building and maintaining of a website. The instructions contained in this article are designed to assist you in adding the Online Assessment page to an existing website.

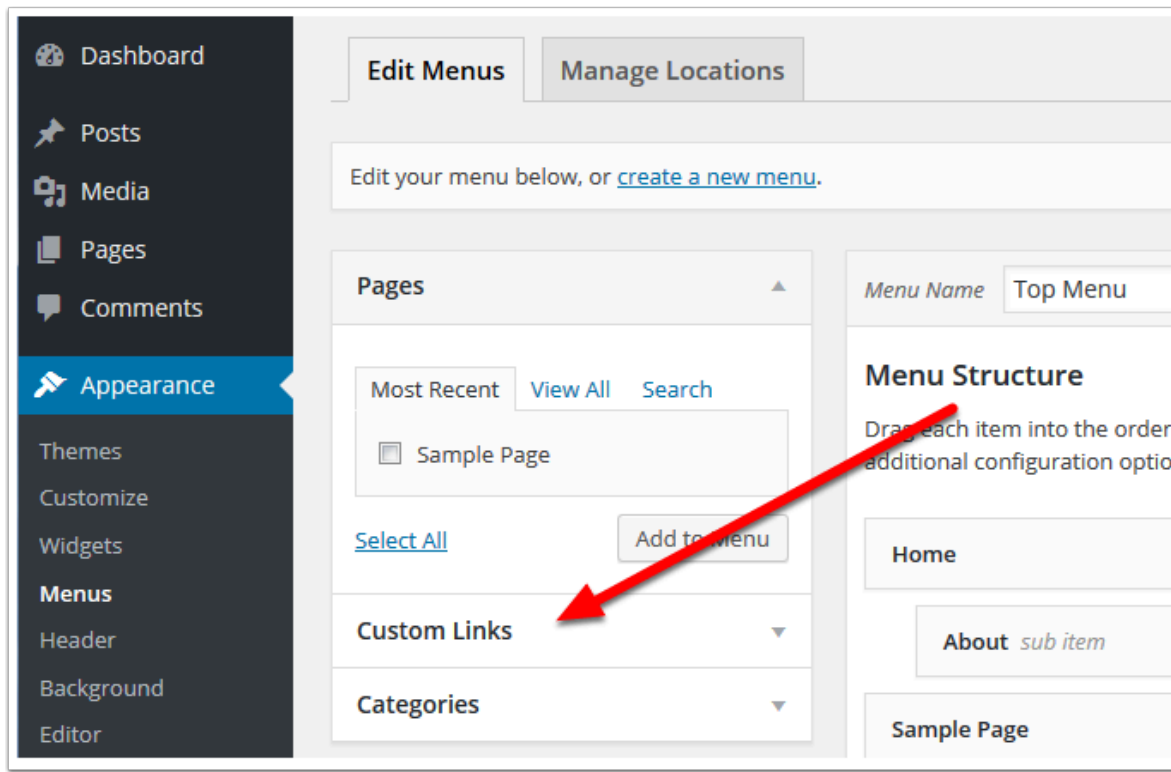
1. Access your website administration page

First you will need to login to your website administration page. Once you have logged in to your administration page, go to **Appearance > Menus**



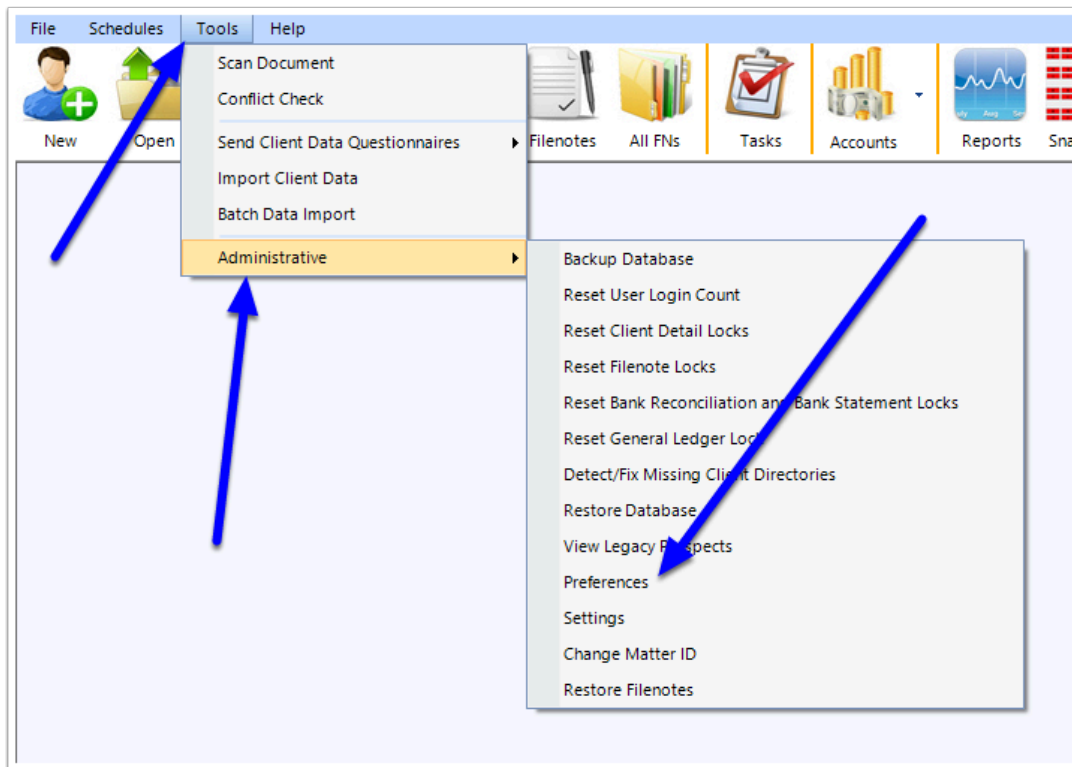
2. Create a Custom Link

Now select the **Custom Links** option.

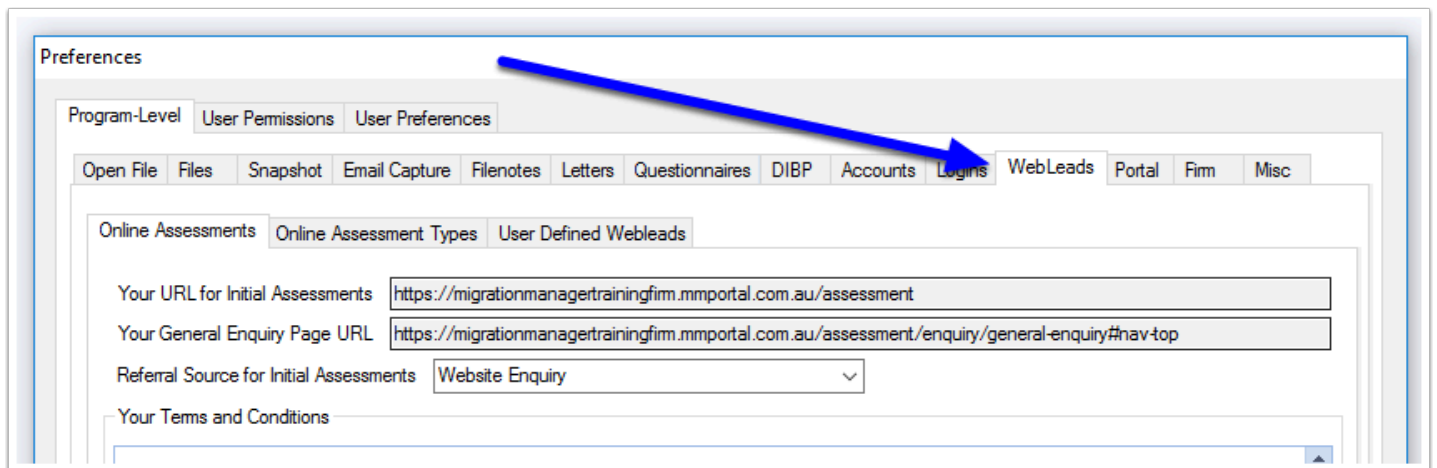


3. Copy link details from Migration Manager

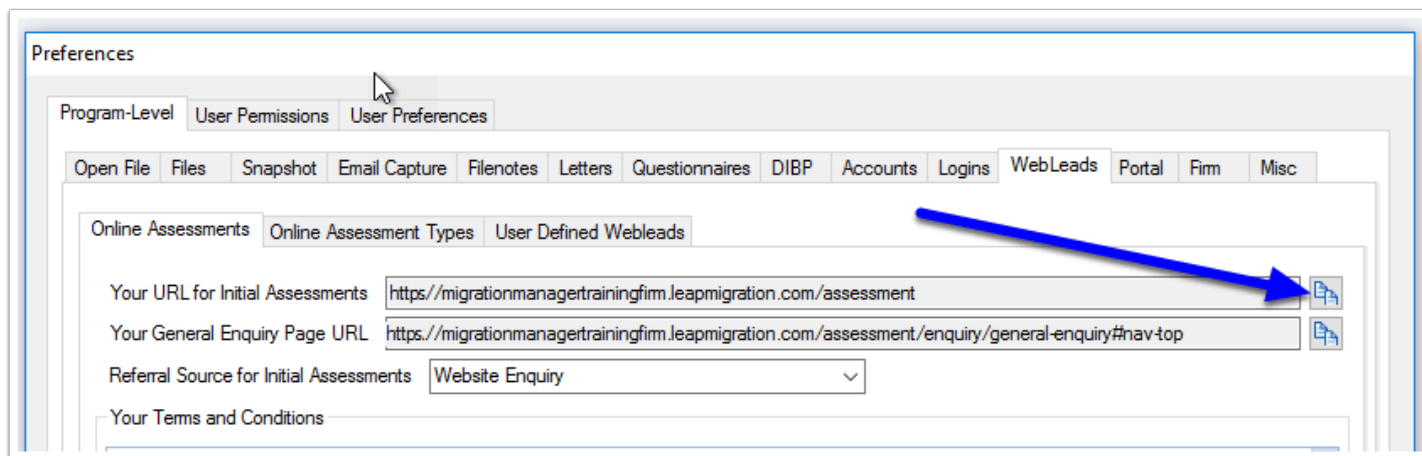
Open the Webleads Online Assessments preferences in Migration Manager by first going to the top menu to *Tools > Administrative > Preferences*



Next go to the Webleads preferences tab

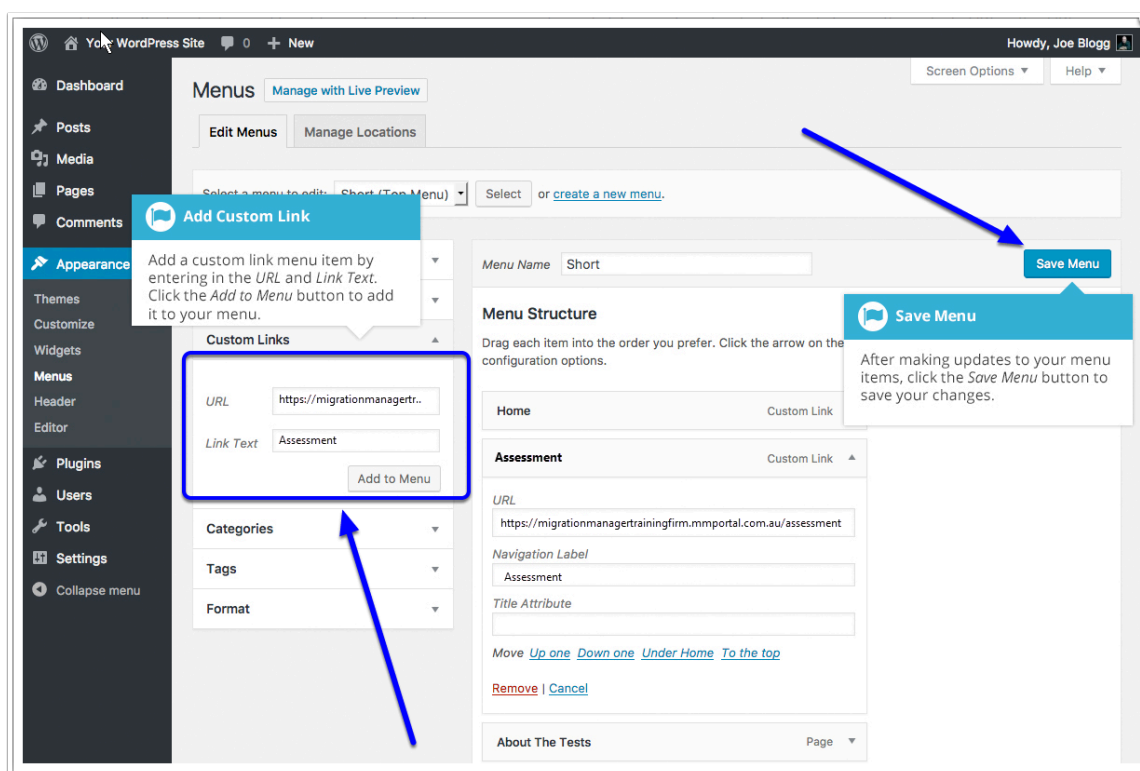


Now copy the URL that you want to add to your website by clicking the appropriate copy button.



4. Add details to the Custom Link in your website

Now paste the selected information in to the Custom Link menu creator in your website and give the menu a title. When you have finished click **Save Menu**.



5. Website Updated

Your website should now have the Online Assessment page appearing as a menu option on your website.

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